

KONICA MINOLTA BUSINESS SOLUTIONS (UK) LIMITED

SALES ORDER AND MAINTENANCE FORM FOR IT SOLUTIONS

All businesses purchasing/leasing Konica Minolta's solutions for its own and/or end user must sign this initial Sales Order and Maintenance Form ("Order") which sets out the standard terms and conditions applicable to such purchase/lease. For subsequent orders placed by the Customer below, Konica Minolta will accept a valid purchase order which shall (to the exclusion of the Customer's terms) be subject to the standard terms and conditions to this Order. For more information, please discuss with your Account Manager

Unless otherwise defined all words and expressions shall have the meaning given in Konica Minolta's standard Terms and Conditions for the supply of IT Solutions

1.SERVICE PROVIDER DETAILS	
Full Company Name:	Konica Minolta Business Solutions (UK) Limited (" Service Provider ")
Company Reg. No.	01132885
Registered/Principal Address:	Konica House, Miles Gray Road, Basildon, Essex, SS14 3AR
Contact Name:	Deyan Dilov
Telephone No:	Tel: +441962835089
Email:	deyan.dilov@konicaminolta.co.uk

2.CUSTOMER DETAILS	
Full Company/Business Name:	("Customer")
Company Reg. No.	
Registered/Principal Address:	
If unincorporated, please provide Owners/Partners' Names	
Contact Name:	
Telephone No:	
Email:	

Customer's Invoice Address (if different):	
Email address for statements	
Email address for invoices	
Accounts Payable Contact Name, Telephone No. and Email	

3. TERM	
Start Date:	From the date of signature by the Service Provider
Term of the Agreement:	12 [] 24 [] 36 [] 48 [] 60 [] months
Commencement Date (if different to above Start Date)	01/08/2023 to 31/12/2024

4. ADDRESS FOR SUPPLY OF SERVICE	
Site No. 1	
Site No. 2	
Site No. 3	

5. SOLUTIONS	Qty	Site 1/2/3 etc	Price USD NET
Konica Minolta IT Management Print Services			
Workplace One (Microsoft 365 Management and Support)			
Cloud Hosting Services			
Remote Monitoring and Managed Services (RMMS)			
Managed Backup			
Other Solutions:			
Alchemy Maintenance Support	1		13,370.07
Ref: 7279			
TOTAL PRICE			13,370.07

6. BILLING ARRANGEMENTS	
Billing following Start Date/Commencement Date: <i>Please note our standard billing terms in our standard terms and conditions. If your requirements differ, these can be discussed and agreed with our Operations Team. Please note there will be an administrative charge for non-standard billing terms.</i>	Quarterly In Advance Other <input type="checkbox"/>

7. REMOTE SERVICES SUPPORT
The Service Provider will provide its maintenance and services (including diagnostic, troubleshooting advice, firmware updates and/or consultancy) remotely unless the Customer opts out. To opt out, please email us at optoutremote@konicaminolta.co.uk . Where the Customer does opt out and the Service Provider is requested to attend the Customer's site(s), this will be chargeable at the Service Provider's then prevailing rates, including any costs for missed appointments due to the Customer's fault.

8. ADDITIONAL COMMENTS / SPECIAL TERMS (authorised and agreed by the Service Provider)
(i) Any Schedules shall contain supplemental conditions applicable to the supply of the IT Service and shall be incorporated in the Agreement by reference. (ii) In the event of conflict, Schedule 1 shall prevail in respect of the terms and arrangements of the above Products.

<p>Data Processing Notice: Where the Service Provider receives personal or special data about the Customer ("the Controller") and its employees', officers and agents (together "Customer Data"), the Controller confirms that it has the express consent of such parties to pass the Customer Data to the Service Provider and its Affiliated Companies ("Processor") and its third party suppliers for the provision of the Services. The Customer Data will be held securely and may be processed outside the UK by the Processor's international Affiliated Companies or approved third party suppliers, details of which have been provided to the Controller who has given its express consent for the Processor to transfer the Customer Data outside the UK and to the appointment of the suppliers. The Customer Data will not be used and/or shared with any other party other than those who need to process the Customer Data to provide the Services. The Service Provider will not contact you using the Customer Data with direct marketing unless you have ticked the box to indicate your consent to receive information from us.</p> <p><input type="checkbox"/></p> <p>If you have any queries relating to our Data Protection policy and/or Customer Data Processing Agreement, please contact our Data Protection Officer at dataprotection@konicaminolta.co.uk</p>

By signing below you accept and agree that Konica Minolta's standard terms and conditions as enclosed and/or available from our website at <https://www.konicaminolta.co.uk/en-gb/terms-conditions-to-sales> (unless otherwise agreed in writing and signed by the Service Provider) will apply to this Order to the exclusion of any other terms and conditions.

Signed by an Authorised Signatory for and on behalf of the Service Provider:	Signed by an Authorised Signatory for and on behalf of the Customer:
Printed Name	Printed Name
Position	Position
Date	Date